

# Lewis County

## PUBLIC UTILITY DISTRICT

321 N.W. PACIFIC AVENUE • CHEHALIS, WASHINGTON  
Mailing Address: P.O. Box 330, Chehalis, WA 98532-0330  
1-800-562-5612 • (360) 748-9261 • FAX (360) 740-2455

### Application for Prequalification of Contractors For Distribution, Transmission and Substation Work For the Year 2010

Business Name \_\_\_\_\_ Date \_\_\_/\_\_\_/\_\_\_

Address \_\_\_\_\_  
City State Zip

Mailing Address (if different) \_\_\_\_\_  
City State Zip

Telephone Number \_\_\_\_\_ Fax Number \_\_\_\_\_

Contact Person \_\_\_\_\_  
Name Title

Email Address \_\_\_\_\_ Website Address \_\_\_\_\_

Tax/UBI No. \_\_\_\_\_ Contractor No. \_\_\_\_\_

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1. If applicant is a corporation, please complete the following:
    - a. State of incorporation \_\_\_\_\_
    - b. Name of registered agent \_\_\_\_\_
    - c. Address of registered agent \_\_\_\_\_
    - d. Names and addresses of officers of the corporation and their length of service with the corporation. Indicate by an asterisk (\*) those authorized to sign contracts.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
    - e. Number of years corporation has been in business: \_\_\_\_\_

2. If applicant is a partnership, please complete the following:



- b. A list of your supervisory personnel, their individual resumés, including qualifications and years of experience, and list the number and type of craftsmen available.
- c. A list of equipment available for work showing the age and location where an equipment inspection may be made by District representatives.
- d. Certified financial statements for the last two (2) fiscal years, including:
  - I. Balance sheet
  - II. Profit and loss statements
    - \*Refer to Sec 54.04.085 of the Statutes of the State of Washington.
- e. A certificate of insurance describing types and amounts of insurance applicant carries.
- f. Submit a list of your most recent contracts undertaken over the last five (5) years (**minimum of three** for each subsection of 11 which you are seeking prequalification. Include the following information for each contract:
  - I. Job Description
  - II. Owner
  - III. Owner Address
  - IV. Owner Telephone Number
  - V. Superintendent for Job
  - VI. Job Location
  - VII. System Voltage (KV)
  - VIII. Year Completed
  - IX. Engineer
  - X. Total Project Amount
  - XI. Your Contract Amount
  - XII. Your Percent of Total Project
  - XIII. Amount of Completed Project Above or Below Budget
  - XIV. Completed Ahead or Behind Schedule
  - XV. Amount of Over-Run, if any
  - XVI. Total Change Order Amount
  - XVII. Your Firm's Responsibilities
  - XVIII. Any Other Information

11. For which of the following classes of work are you seeking prequalification?

a. Distribution (All Voltages 35 KV and Below)

- 1) All types of overhead and underground energized and de-energized work (includes 2 through 6 below)

- 2) Wood, concrete and steel pole setting, wire stringing and other overhead work on energized and de-energized overhead lines only
- 3) Construction and maintenance of all types of underground energized and de-energized electrical systems, including but not limited to, trenching, cable-laying, transformer installation, pole riser work and associated restoration
- 4) Plowing-in of underground cables and associated trenching on de-energized systems only
- 5) Installation and the energized or de-energized connection and maintenance of street lighting equipment, 600 volts and below
- 6) Backhoe excavation work and District crew support work only, for installation and maintenance of underground distribution systems

b. Transmission (All Voltages from 69 KV up to 230 KV)

- 1) All types of overhead and underground energized and de-energized work (includes 2 through 4 below)
- 2) Overhead construction, including installation of wood, concrete and tubular steel poles, stringing and sagging conductors, transfer of energized or de-energized distribution underbuild, etc., on de-energized transmission lines
- 3) Construction and maintenance of "direct-buried" and/or "pipe-type" underground transmission systems, including trench excavating, cable laying operations, splicing, above-ground terminating stations, etc.

4) Installation and maintenance of submarine cable transmission systems

c. Substation (All Voltages from 12.5 KV up to 230 KV)

1) Construction of complete substation, including erecting steel, bus work, control wiring and metering, equipment installation, etc. (includes 2 and 3 below)

2) All types of concrete footing work for transformers, electrical equipment towers, fences, etc., used for substation construction near energized plant

3) All types of maintenance work, including internal maintenance on regulators and breakers, painting equipment, cleaning insulators, re-wiring control wiring, etc.

d. Communications

1) All types of overhead and underground work (includes 2 and 3 below)

2) Overhead construction and maintenance, including installation, stringing and sagging, transfer, splicing and terminating fiber optic and other types of communications cables

3) Underground construction and maintenance, including trenching, cable laying, splicing, terminating, pole riser work, and associated restoration for fiber optic and other types of communication cables

e. Right-of-Way Clearing and Maintenance

1) Clearing, grading and landscaping of power line right-of-way

2) Maintenance brushing and trimming of existing rights-of-way near energized lines

3) Maintenance spraying to control vegetation growth on existing rights-of-way

- 4) Tree falling and trimming in the vicinity of energized distribution and transmission lines

f. Maintenance of Lines

- 1) Ground line preservative treating of wood transmission and distribution poles

- 2) Above-ground preservative spraying of wood transmission and distribution poles and crossarms on energized and de-energized lines

- 3) Installation of wood, concrete or steel reinforcing stubs to existing transmission and distribution poles

- 4) Pumping and cleaning of underground distribution transformer vaults on energized and de-energized lines

g. Other

List and describe fully any other work for which you wish to be prequalified:

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12. List all areas of work where subcontractors are normally used.

a. Area of Work: \_\_\_\_\_  
Subcontractor's Name: \_\_\_\_\_

b. Area of Work: \_\_\_\_\_  
Subcontractor's Name: \_\_\_\_\_

c. Area of Work: \_\_\_\_\_  
Subcontractor's Name: \_\_\_\_\_

13. Set forth the names and addresses of three (3) clients who will act as references, including the contract supervisor with his/her telephone number:

Client	Supervisor	Telephone Number
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Client's address	City	State	Zip
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Client	Supervisor	Telephone Number
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Client's address	City	State	Zip
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Client	Supervisor	Telephone Number
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Client's address	City	State	Zip
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14. List your three (3) most recent bonded projects under contract and include the following:

Type of Project	Date Completed	Owner
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Contract Amount	Contact Person	Telephone Number
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Type of Project	Date Completed	Owner
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Contract Amount	Contact Person	Telephone Number
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Type of Project	Date Completed	Owner
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Contract Amount	Contact Person	Telephone Number
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15. Do you affirm that applicant will pay wages and benefits for craftsmen employed on work which prevail in the locality of the work as determined by the Department of Labor and Industries? \_\_\_\_\_yes \_\_\_\_\_no

16. Do you affirm that contractors, their employees, subcontractors, their employees, vendors, their employees, agents and invitees are expected to be free from the effects of drug or alcohol use/abuse while conducting business for the District, according to the District's Drug and Alcohol Policy.? \_\_\_\_\_yes \_\_\_\_\_no

